### Mane Stream PO Box 305 • Oldwick, New Jersey • 08858

Tel: (908) 439-9636 • Fax: (908) 439-2338

Web: www.manestreamnj.org

#### Dear Camper/Parent,

Thank you for your interest in Mane Stream's Summer Camp. Mane Stream's Summer Camp is an inclusive day camp open to any child four years of age and older. Enclosed you will find information about camp, eligibility guidelines and all the required forms (including an immunization record from the doctor) to be returned to the office prior to the beginning of Summer Camp.

Any child attending camp must have independent bathroom skills and be able to care for and feed him/herself. Please note: Mane Stream is not able to administer medications.

Campers that have not previously attended Summer Camp at Mane Stream must attend a screening prior to participating to ensure that the camp experience will be an appropriate activity for the camper. This 30-minute screening will consist of a tour of the facility, a brief ride on a horse or pony and an informal meeting with a Mane Stream instructor. This meeting will give the Mane Stream a chance to get to know the camper and recommend the appropriate week for the camper to attend. There is no fee for the screening. All paperwork must be completed before the screening can be scheduled. Once the completed paperwork is received in the office, you will be contacted to schedule the screening.

Camp enrollment is limited to six campers per week to ensure a safe and fun environment. Camp is supervised by the Camp Director, PATH Intl Certified Riding Instructors, and Camp Counselors. The Camp Director, the Camp Health Director and PATH Instructors are CPR and First Aid Certified. In addition, specially trained Mane Stream volunteers assist with activities throughout the day.

Campers are welcome to attend as many weeks as they want. Be sure to send in your paperwork as soon as possible- the weeks fill quickly. All registered campers will receive a confirmation packet prior to attending, along with any additional required paperwork that is needed.

For more information, please contact: Kathy Dermody, Camp Director kathy@manestreamnj.org.

You can also call the office at 908-439-9636.

# Mane Stream CAMPER DISCIPLINE POLICY

Mane Stream staff and volunteers must understand that while it is important to maintain order with campers, camp is a recreational experience that is supposed to be fun. However, it is imperative that all campers comply with instructions relating to safety issues. If a camper repeatedly ignores or defies an instruction from a camp counselor and in doing so is jeopardizing his/her safety or that of others and/or causing serious disruption to the program the following steps will be taken:

- The camper will be placed in "time-out" for an amount of time that is equal in minutes to the child's age in years (e.g. A six-year-old child would be in time-out for six minutes).
- 2. Any child in "time-out" would remain in the same area as the camp activity taking place but would not be permitted to participate for the length of the time-out.
- 3. Any child in "time-out" would be directly supervised by a camp counselor during the time-out.

If a child is place in "time-out" but refuses to comply, his/her parent will be called and the child sent home for that day. If a child is sent home for disciplinary problems for three consecutive days the child will not be permitted to complete the camp session. No child will be verbally or physically abused or deprived of food.

#### **Health Surveillance Procedures**

The Camp Health Director will institute the following procedures for all campers and for the duration of each camp session:

- 1. Parents will be given Camp "Health & Safety Rules" information which will include a list of camp rules regarding health and safety to be discussed with their child, and a "Health Alert" form.
- 2. Parents will be asked to fill out a "Health Alert" form with any concerns or observations that they may have regarding a child's appetite, attitude, etc., but are not related to an obvious health problem, for each day as necessary while the child is attending camp. In the case of an obvious health problem the child should remain at home.
- 3. The Camp Health Director and/or camp staff members will visually check each camper upon arrival at camp for any bruises, rashes or illnesses as well as any changes or problems in appearance, attitude and appetite which may indicate a health problem. Such observations will be recorded and reported to the camp director who will decide upon the action required. Serious concerns will be reported to the child's parent immediately and arrangements will made for the child to be sent home.

## Mane Stream HEALTH AND SAFETY RULES

To All Parents: The following is a list of rules that must be observed in order for your to child to participate in camp. Please discuss these rules with your child and make sure that he/she understands them. Please also review the <u>Camper Discipline Policy</u> with your child. These rules are designed to ensure that your child has a happy and safe camp experience. However, you should be aware that all equestrian activities involve a significant inherent risk due to the size, nature and behavior of horses. Please refer to the NJ warning (NJ P.L. 1997, c. 287, C:5:15-1 et seq).

- 1. The instructions of camp staff must be obeyed at all times.
- 2. Campers are not permitted in areas that are "off-limits" without supervision by camp staff. This includes any area on the front side (facing road) and driveway side of the barn, all pastures (fenced fields), water troughs, hayloft, storage area and any area not part of Mane Stream property (farm fields).
- 3. Running in the barn or near the horses is dangerous and is not permitted.
- 4. Walking directly behind horses is not permitted.
- 5. No camper may open or enter a stall when a horse is in it.
- 6. No camper may reach their hand/arm into a stall when a horse is in the stall.
- 7. Offering treats to horses is prohibited without the approval of and under the direct supervision of a camp staff person.
- 8. Riding helmets must be worn at all times during lessons.
- 9. Helmets must be ASTM-SEI approved.

Camper's Name

- 10. Proper footwear must be worn for riding (heels and flat soles). Any camper without proper footwear will not participate in riding lessons.
- 11. For the consideration of all campers (including your child) any child who is ill should be kept at home.
- 12. Mane Stream is not responsible for any personal belongings (toys, games, etc.) brought to or left at camp.
- 13. Any camper who has not returned the required paperwork (camp registration & medical forms) to Mane Stream by the start of the camp session that he/she is enrolled in will not be permitted to participate until the completed form is presented to Mane Stream.

I have read and understand the Mane Stream Health and Safety information and have reviewed

Mane Stream policies and procedures with my child.		
Signature of Parent/Guardian	Date	

### **ALLERGY NOTICE**

### Campers may make horse treats with the following food items. Please make the appropriate choice:

Please make the appropriate choice:			
I give permission for following foods	my child to partake	in activities that involve <b>any</b> of the	
I <u>do not</u> give permiss of the following foo	•	partake in activities that involve any	
I give permission for foods that I have c	•	e in activities involving only the	
To make horse treats:	peppermints molasses apples	oats (horse feed) grain (horse feed) carrots	
*Note:			
Signature of Parent/Gua	ardian	Date	
Printed Name			